



Missouri 911 Service Board ARPA 2023 NG911 Funding Cycle -

Application Instructions

Thank you for your interest in the Missouri 911 Service Board's ARPA 2023 Next Generation 911 (NG911) Funding Cycle. Thanks to an appropriation from Governor Parson and the Missouri General Assembly, the Board will be awarding up to \$21 million in NG911 improvement projects over the next year.

The Board will accept and review applications on a rolling basis between September 1, 2023 & September 1, 2024 until all funds have been obligated. Per ARPA requirements, funds must be obligated by December 31, 2024 and expended by June 30, 2026.

Projects in this grant round are limited to those that support NG911 and will be subject to ARPA billing and auditing requirements.

Please note, this grant cycle will **not** include GIS services. There will be a separate grant process related to GIS-specific projects. More information about that project can be found on the Board's grant [webpage](#).

Please review the following before beginning your application:

- 1) Make sure all 911 entities included in this application have completed the Board's most recent Annual PSAP survey. A link to complete the survey can be found [here](#).

- 2) Go to the [grant page](#) to see a full list of downloadable/printable resources to guide you through your application. Please read all of the following documents carefully before proceeding:
 - a) **Program guidelines**, highlighting several important provisions including eligible applicants, eligibility requirements, project requirements, funding objectives, match requirements and approved purchases.
 - b) **ARPA compliance materials**, including requirements for procurement, reporting, reimbursement, other Federal fund requirements.
 - c) While you will be able to save and return to your online application, we recommend you review all **official questions** before proceeding.
 - d) **Signatures and certifications** for all signers, including **MOUs for joint applications**
 - e) Review materials including the **Technical Review** that will be used to evaluate projects for feasibility and NG911 compatibility & **Review Rubric** that reviewers will use to evaluate your final application.
- 3) Upon proceeding to the next phase in the online system, you will be prompted to create a Submittable account. It is important to make sure you have a functioning Submittable account as all correspondence will take place through this software once your application is sent. If you have already created an account, make sure you are logged-in before proceeding to your application.
- 4) Once you feel prepared with the questions and guidelines, you can begin filling out the main application form via Submittable. If you need to pause and resume your application at a later time, be sure to save as a draft using the button found in the bottom left corner of the application screen.
- 5) Once you have completed your application, please review your answers before submitting, making sure all relevant information and additional documents have been inputted/uploaded.

- 6) Once you have submitted your application you will receive an email from the Missouri 911 Service Board confirming that we have received your application.