

9-1-1 Service Board Meeting

March 24, 2020

1:00 p.m. – 4:00 p.m.

Via Conference Call

Conference Number: +1-800-944-8766

Access Code: 40416#

AGENDA

- I. Welcome
- II. **Action Item:** Roll Call
- III. **Action Item:** Review/Approve Agenda
- IV. **Action Item:** Review/Approve Minutes
- V. Introduction of 911 Board Executive Director
- VI. **Discussion/Action Item:** COVID-19 Action for PSAPs and Protections for First Responders
 - a. **Informational Item:** DPS Response to COVID-19 (Bryan Courtney)
- VII. **Discussion Item:** Update on Counties with New-Device Option & Related State Legislation
- VIII. **Action Item:** Deadline RFP for GIS/Mapping Services
- IX. **Action Item:** Review/Approve Loan Application (Scott Penman)
- X. **Discussion Item:** Subcommittee Updates
 - a. Finance
 - b. Regionalization
 - c. Legislative/Legal
 - d. Grant
 - e. Search
- XI. **Informational Item:** Update on Federal Grant (Bryan Courtney)
- XII. **Informational/Discussion:** Updates from C2C (Scott Penman)
- XIII. **Informational Item:** Broadband (Scott Penman)
- XIV. **Action Item:** Adjourn

The 911 Service Board may go into closed section for any reason pursuant to 610.021 RSMo



Minutes: 9-1-1 Service Board Meeting

February 28, 2020
 1:30 p.m. – 3:30 p.m.
 Lathrop GPM
 314 E High Street
 Jefferson City, MO 65101

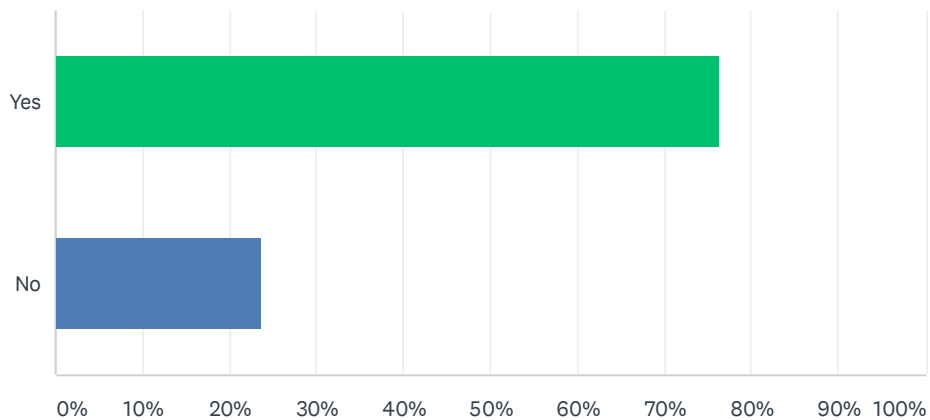
MOTION TO	MOTION MADE BY	SECONDED BY	APPROVED (Y/N)
Approve Agenda	Dr. Kenneth Scott	Jason White	Yes
Approve Board Meeting Minutes, January 2020	Jason White	Dr. Opeoluwa Sotonwa	Yes
Approve RFP for GIS/Mapping Services	Jason White	Dr. Kenneth Scott	Yes
Approve 911 Service Trust Fund Grant/Loan Application and rubric as presented	Alan Wells	Jason White	Yes
Direct Scott Penman to work with legal to implement emergency rules for 911 Service Trust Fund Grant/Loan	Stephen Korte	Dr. Kenneth Scott	Yes
Send Director or Interim Director to International Wireless Communications Expo (IWCE) Conference and pay travel expenses	Alan Wells	Jason White	Yes
Go into closed session pursuant to 610.021.3 to discuss personnel	Stephen Korte	Dr. Opeoluwa Sotonwa	Yes Ayes: Person, Wells, Schlottach, Scott, Sontonwa, Korte, White, Jones Noes: n/a Absent: Herring, Hasheider



Adjourn	Stephen Korte	Alan Wells	Yes
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Q3 Does your local PSAP use EMD to evaluate emergency medical calls and provide pre-arrival instructions?

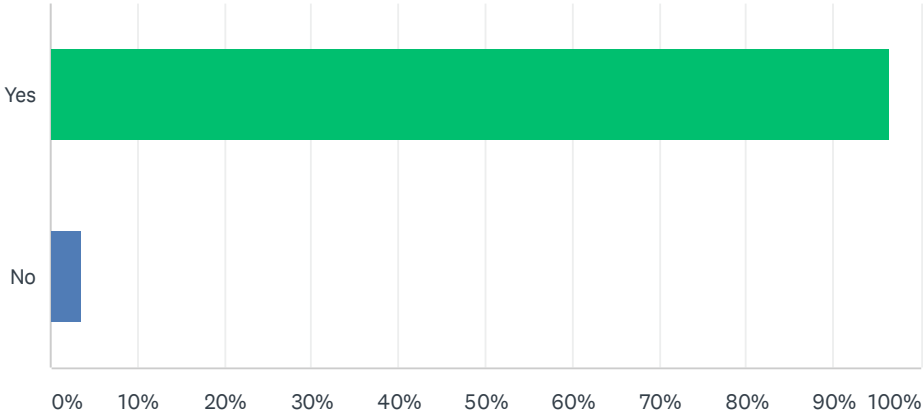
Answered: 110 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	76.36%	84
No	23.64%	26
TOTAL		110

Q4 Has your local PSAP now begun to ask the basic questions needed in order to identify possible infectious patients?

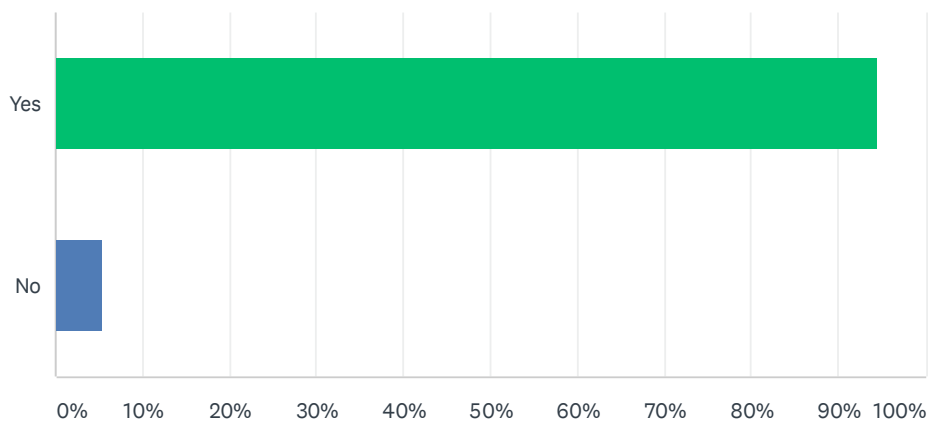
Answered: 112 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	96.43%	108
No	3.57%	4
TOTAL		112

Q5 Does your local PSAP provide information to responding emergency personnel regarding the potential of infectious patients at the scene they are responding too?

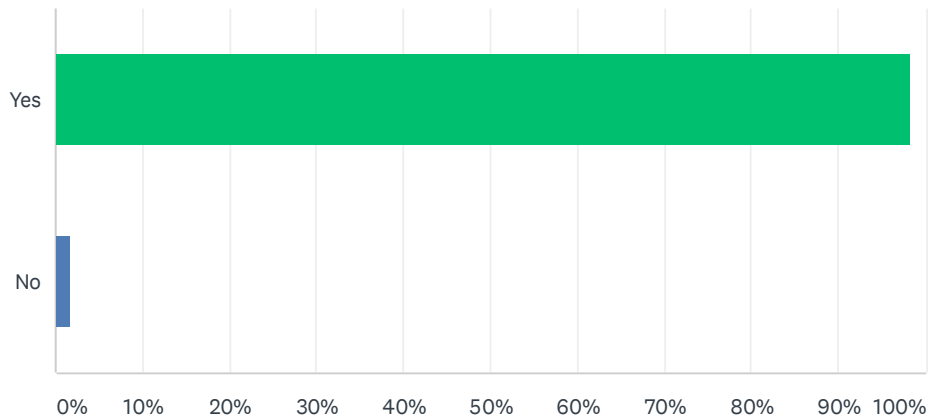
Answered: 112 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	94.64%	106
No	5.36%	6
TOTAL		112

Q6 If your PSAP is NOT asking the basic COVID-19 questions, such as fever, etc., do you think that they should?

Answered: 58 Skipped: 54



ANSWER CHOICES	RESPONSES	
Yes	98.28%	57
No	1.72%	1
TOTAL		58

Draft resolution for Missouri 911 Service Board regarding access to the addresses of homebound COVID-19 outbreak persons.

Problem:

During this time of national emergency we have first responders seeking to treat and transport patients who are suspected or confirmed positive for COVID-19. First responders are also working to protect themselves from infection (and thus remain viable to assist with other emergencies) and to protect their families from unexpected exposure. The state and nation are suffering from an extreme shortage of Personal Protective Equipment (PPE) making the issue of early and accurate notification of possible exposure situations even more important. First responders do not have enough PPE to wear for every call they respond to.

Currently some PSAPs established policies to ensure they have address information of individuals who are or highly suspected or confirmed positive for COVID-19. This information is then used to recommend first responders to use full PPE when responding to at those locations.

Some additional PSAPs would like to incorporate this strategy into their efforts to protect first responders but local public health agency will not provide them with the addresses of confirmed or highly suspect COVID-19 cases.

Requested Solution:

Local public health, state health department, local health care providers, local health care coalitions who are aware of those people who have been identified as positive or highly suspected of COVID-19 provide the addresses of where these people are located to the local public safety agencies, including PSAP's.

We request only the address and not any patient name or patient identification information.

We recognize that some PSAPs may not be able to participate for a variety of reasons such as inability to load and display this information, inability to protect the information, liability concerns or other concerns. In such situations we suggest PSAPs find simple methods of such as reference lists of address for dispatchers to consult or provide this information to all local public safety partners for their own internal process to help alleviate any burdens assumed on the PSAP.

We believe that those PSAP's with stringent security policies and processes in place, many due to the nature of the law enforcement information they presently handle, should be allowed to have this information including law enforcement and fire/ems.

The public safety agencies should only be provided the "necessary minimum" information so that responders know that full PPE should be used (when possible). PSAPs CANNOT report that someone at the address has a disease, or is suspected to have a disease – rather, PSAPs can alert first responders that full PPE should be considered to be used. This is the same alert that is currently given if, through questioning of a caller, it was determined that someone at the address had a fever.

Legal Evaluation:

Many PSAPs do not fall under HIPAA as covered entities. HIPAA is not a legal answer to why some public health agencies will not work with their local PSAP.

There is a general provision under HIPAA that would allow for this exchange of information.

HIPAA, 45 CFR § 164.512(j) which states: "A covered entity may, consistent with applicable law and standards of ethical conduct, use or disclose protected health information, if the covered entity, in good faith, believes the use or disclosure: (A) Is necessary to prevent or lessen a serious and imminent threat to the health or safety of a person or the public; and (B) Is to a person or persons reasonably able to prevent or lessen the threat, including the target of the threat."

There is language under HIPAA which would allow for increased consideration during a time of emergency.

"EMMINENT DANGER: Providers can share patient information with anyone as necessary to prevent or lessen a serious and imminent threat to the health and safety of a person or the public -- consistent with applicable law and the provider's standards of ethical conduct. " From the government HIPAA web site listed as during a "severe disaster"

General Endorsements of support: Missouri 911 Directors Association, Missouri Ambulance Association, Missouri Emergency Medical Services Association, Missouri Emergency Number Association, Missouri Chapter of APCO

Loan Application Follow-Up Questions

Questions to consider regarding repayment periods:

- **When does interest begin to accumulate?**
 - 6mos after start of project
- **How is length of time determined?**
 - By amount of loan, not length of project, e.g.:
 - Average of 12 mos for every \$50K borrowed, not to exceed total of 48months
- **How to accommodate Good Cause and/or authority for non-payment periods?**
 - Board should have authority to authorize temporary periods of non-payment at their discretion

Questions to consider regarding interest rates:

- **Should rate vary based on applicant financials, length of loan, or should standard rate be determined by Board for a set period of time?**
 - Same rate should apply to all applicants per application period. Rate will be reassessed by Board per application period.
 - Length of loan could be considered a determining factor by Board—shorter repayment periods could qualify for lower rate.
- **What is range of rates that should be considered?**
 - 0% -- 15%, prime should be considered guiding point.

MISSOURI 911 SERVICE BOARD
PO BOX 2126
JEFFERSON CITY MO 65102-2126

Date 2/28/20
Account Number @XXXXXXXXXX@2078
Enclosures
Page 1
6

Checking Account(s)

Account Title: MISSOURI 911 SERVICE BOARD

REMINDER: FEE SCHEDULES ARE AVAILABLE AT www.hawthornbank.com/fees.
YOU CAN REQUEST A FREE COPY BE MAILED TO YOU BY CALLING 1-877-442-9846.

BUSINESS NOW CHECKING		Number of Enclosures	6
Account Number	@XXXXXXXXXX@2078	Statement Dates	2/03/20 thru 3/01/20
Previous Balance	1,811,243.72	Days in the statement period	28
1 Deposits/Credits	403,702.26	Average Ledger	2,094,750.80
8 Checks/Debits	36,461.98	Average Collected	2,094,750.80
Service Charge	.00	Interest Earned	2,644.32
Interest Paid	2,709.29	Annual Percentage Yield Earned	1.66%
Ending Balance	2,181,193.29	2020 Interest Paid	5,859.08

DEPOSITS AND OTHER CREDITS

Date	Description	Amount
2/10	E911 MISSOURI 911 L431283723 086500632484690	403,702.26
2/29	Interest Deposit	2,709.29

DEBITS, ELECTRONIC CHECKS AND OTHER WITHDRAWALS

Date	Description	Amount
2/03	TAX DISBUR MISSOURI 911 1841792333	14,938.56-
2/24	086500605100304 TAX DISBUR MISSOURI 911 1841792333	7,419.52-
	086500605112702	

BUSINESS NOW CHECKING

@XXXXXXXXXX@2078 (Continued)

CHECK REGISTER

Date	Check #	Amount	Date	Check #	Amount
2/11	90006	500.00	2/28	90013	10,107.54
2/03	90011*	400.00	2/25	90014	194.36
2/28	90012	256.00	2/25	90015	2,646.00

* Indicates Break In Check Number Sequence

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
2/03	1,795,905.16	2/24	2,191,687.90	2/29	2,181,193.29
2/10	2,199,607.42	2/25	2,188,847.54		
2/11	2,199,107.42	2/28	2,178,484.00		

INTEREST RATE SUMMARY

Date	Rate
2/02	1.650000%

*** END OF STATEMENT ***

EXPENSES Since last meeting

Date	Item	Amount
February 25, 2020	Travel- Scott	\$194.36
February 25, 2020	Attorney- Lathrop	\$2,946.00
February 28, 2020	Columbia Interpreting Service	\$256.00
February 28, 2020	C2C	\$10,107.54
March 11, 2020	Quick Books Debit	\$0.60
March 11, 2020	Quick Books Debit	\$0.82
March 13, 2020	Taylor Nold Accountant	\$194.37
March 16, 2020	C2C	\$9,600.00
March 16, 2020	Udell Mentola	\$308.04
March 16, 2020	Brian Maydwell	\$231.25
March 18, 2020	Lathrop & Gage Attorney	\$1,001.00
	Total	\$24,839.98

CASH Position

Bank Balance 2,615,492.26 (Includes recent interest of \$2709.29)

Anticipated Liabilities

Baker Tilly	\$12,000.00
Due to counties th	\$383,068.53

CASH Position

Bank Balance \$2,199,107.42 (Includes recent interest of \$3,149.79)

Anticipated Liabilities

Baker Tilly \$12,000.00

Due to counties thus far \$184,305.03



Account: BUS NOW 0001 Current Time: 03/16/20 1:26:40 PM

Current Balance: \$2,615,492.26

Available Balance: \$2,615,492.26

Date ▼	Ref/Check No	Description	Debit	Credit	Balance
03/13/2020	90016	Check 90016	-875.00		\$2,615,492.26
03/11/2020		QUICKBOOKS INTUIT PAYROLL S 1722616679 841792333 021000021895762	-0.82		\$2,616,367.26
03/11/2020		QUICKBOOKS INTUIT PAYROLL S 1722616679 841792333 021000021895763	-0.60		\$2,616,368.08
03/10/2020		E911 MISSOURI 911 L431283723 086500631973148		\$435,175.39	\$2,616,368.68
02/29/2020		Interest Deposit		\$2,709.29	\$2,181,193.29
02/28/2020	90013	Check 90013	-10,107.54		\$2,178,484.00
02/28/2020	90012	Check 90012	-256.00		\$2,188,591.54
02/25/2020	90015	Check 90015	-2,646.00		\$2,188,847.54
02/25/2020	90014	Check 90014	-194.36		\$2,191,493.54
02/24/2020		TAX DISBUR MISSOURI 911 1841792333 086500605112702	-7,419.52		\$2,191,687.90
Totals:		Transactions: 10	Debits: -\$21,499.84	Credits: \$437,884.68	

Mike Keith Insurance, Inc.

PO Box 388-103 W. Franklin
Clinton, MO 64735
Phone: 660-885-5581 Fax: 660-885-8278

Missouri State 911 Service Board
2413 E. McCarty Street
Jefferson City, MO 65101

MEMO BILL		Page 1
Account Number:	OP	Date
MISSSTA-01	TAYJE1	5/16/2020
Policy Information		
Policy Number		
DO0950822		
Type	Effective	Expiration
PCKG	5/29/2020	5/29/2021
Amount Paid	Amount Due	Balance Due on
	\$1,837	1/1/2020

Due Date	Policy Type	Description	Amount
5/29/2020	PCKG	2020/21 Star Package Renewal Policy	\$1,737
5/29/2020	PCKG	2020/21 Participation Fee	\$100
		TOTAL RENEWAL PREMIUM	\$1,837

ennifer Taylor

9:26 AM (3 hours ago)

to me

Ken,

We can add the additional coverages when you find the office location.

We can also hire and non-owned auto liability protection for the Board at a limit of \$1,000,000 for an annual premium of \$52. This protects the board and any exposure of the employee and/or board members when driving on behalf of the board and also provides excess coverage for the employee and board members above and beyond any personal auto policy.

Please remit payment payable to: Mike Keith Insurance, Inc.

PREPARED FOR

**MISSOURI STATE 911 SERVICE
BOARD**

POLICY D00950822 – 5/29/2020

March 17, 2020

MIKE KEITH INSURANCE

P.O. Box 388, Clinton, MO 64735

660-885-5581

THROUGH
MISSOURI RURAL SERVICES CORP.
STAR INSURANCE COMPANY

“Dedicated to Missouri Public Entities & Not-For-Profit Organizations”

Information contained in this proposal is descriptive only. This proposal contains highlights or typical features available in our policies. These features are subject to change based upon underwriting and may or may not be available or apply to your policy. The precise coverage afforded is subject to the terms and conditions of the policies issued.

March 17, 2020

Public Officials/Directors & Officers Liability

Named Insured: Missouri State 911 Service Board

Claims Made Form

Limits of Liability and Deductible:

\$2,000,000 Each Wrongful Act Limit

\$4,000,000 Aggregate Limit

\$ 2,500 Deductible

Prior Acts: 05/29/19

- Sexual Abuse or Molestation – Defense Costs Only
- Deductible Does NOT Apply to Defense Costs
- Issuance of Permits or License
- Passing/Enforcing Ordinances, Variances
- Injunctive Relief - \$10,000 Defense Only
- Criminal Action Defense - \$35,000 Defense Only
- Broad Definition of Insured

Employment Practices Liability

Claims Made Form

Limits of Liability and Deductible:

\$2,000,000 Each Wrongful Act Limit

\$4,000,000 Aggregate Limit

\$ 2,500 Deductible

Prior Acts: 05/29/19

- Defense Costs outside of limits
- Deductible does NOT apply to defense costs
- Hiring and Firing Practices
- Discrimination or Sexual Harassment
- Sexual Abuse or Molestation
- Civil Rights Violations
- Fellow Employee Suits
- Retaliatory Allegations
- Coercion Allegations

March 17, 2020

Premium Summary

Named Insured: Missouri State 911 Service Board

Policy No: DO0950822

Effective: 05/29/20-21

Agent: Mike Keith Insurance

General Liability	\$
EMT/Ambulance Attendants/Professional Liability	\$
Law Enforcement Liability	\$
Employee Benefits Liability	\$
POL/D&O and Employment Practices Liability	\$1,737
Property	\$
Inland Marine	\$
Automobile	\$
Crime	\$
Total Premium	\$1,737
Participation Fee	\$ 100
Grand Total	\$1,837

____ Quote Accepted by Applicant/Insured

____ Quote Not Accepted by Applicant

Signature of Agent or Insured